



OnlineHS Information

Spring 2020

Finding your class and logging in-

Direct link to Canvas: If you are logged in to your district account, pull up the link, and you should be automatically logged into Canvas. If you are using Chrome with a district computer, Canvas is in the Managed Bookmarks.

Use your district log-in and pw to access Canvas using this link:

<https://everettsd.instructure.com/>

OnlineHS Website: www.onlinehs.net- Then click on Canvas. The OnlineHS website has two log in links, one for Blackboard and one for Canvas. Go to the OnlineHS website, and click on Canvas. (As shown in the screenshot below)

INTRODUCTION- This short orientation is required and will be the first thing to complete. You will learn how to be successful in OnlineHS classes. After logging in and accessing your class, go to *Modules> ONLINEHS ★INTRODUCTION (Required)> OnlineHS Introduction PRESENTATION & QUIZ*

INTRODUCTION QUIZ- At the end of the *Introduction*, you will take the *Introduction Quiz* and must pass this to proceed in the class.

SOU/SLP- This is required. Students will complete this in the *Introduction* section.

Student Contact Form- This is in the *Introduction* section. Please fill this online form out ASAP. The link is near the end of the *Introduction*.

Communication is Important- Always include ***your full name*** and ***the course name*** in emails and text messages and please use proper grammar and spelling.

Announcements- Read all the posted *Announcements* at the beginning of the semester and check for new postings often.

Remember to check your email often. We send important information out to email addresses. Please let your teacher know if you need to change or update your email address.

Teacher Info- Find teacher bio and contact info in *People*> under the "Roles" pull-down menu, select "Teacher"

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Login and work daily- Please login and work in your class each school day. A good rule of thumb is to spend one hour in your online class each school day.

Response Time- Please give your teacher one school day to reply/respond to email or text messages and up to 3 school days to grade submitted work. It may take less time than that, and teachers will try to respond and grade your work as soon as possible. If you send an email but do not hear back in one school day (Not including weekends and holidays), please send another email or even a text message.

Stay up to date- Please submit work on time. If something comes up and you fall behind, please communicate this with your teacher to come up with a plan to catch up. Please disregard the "time of day" on the due dates. Things are due by the end of the day on the posted date. (12 pm/midnight or even later)

Academic Honesty- Please do not copy/paste work or turn in any work other than your own. All students must do their own work, unless otherwise noted.

OnlineHS Open 24/7- Work whenever you like but work when you can be most productive. Students who spend time working in their online class each day are successful.

Overall//Final Grades- These are calculated by dividing the *total points you have earned* by the *total points possible* in the class, 60% earns credit (D grade)

Class Gradebook and LMS Gradebook- Grades are *updated daily in each online class* and this is the most current and accurate grade. Teachers post updated grades each week in LMS.

Emergency Absences/Other- Students should notify their teachers of any extenuating circumstances, family emergencies, extended illnesses, etc... We can work out a plan for you to succeed.

Have fun! Have an enjoyable learning experience this semester in your OnlineHS class. Please contact me with any questions.

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